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HOW TO

UPDATE YOUR PROFILE

NAIS Connect is an online community platform that helps you keep in touch with your colleagues. Independent school administrators, faculty, and stafffrom across the country are finding new ideas, exchanging advice about school processes, and sharing everyday tips. As part of the NAIS community, all individuals at your school have full access. To help expand your network, we encourage you to keep your profile updated so like-minded colleagues can connect with you.

HERE'S HOW TO GET STARTED

1

VISIT

http://connect.nais.org and sign in using your NAIS website username and password. 2

SELECT

the image box in the top right corner, then click "Profile." 3

CLICK

the green "Add" button next to each section you wish to update. 4

ADD

a photo. Under the image on the left side of the screen, click "Actions" then "Change Picture."

TIP: Use the "Import From LinkedIn" section to easily update your profile. You'll have the option to select which sections you wish to import.





